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SmartWood

Practical conservation through certified forestry

Public Summary Report for
Forest Management
2007 Annual audit
Report for:

Brest Regional Forest Board,
Brest oblast, Belarus

NOTE: More detailed public summary available in local
language at www.smartwood.org.

Certification code: SW-FM/CoC-1875

Audit dates: 27-29 November 2006.

1. AUDIT PROCESS

1.1. Auditors and qualifications:

Auditor's name	Qualification	Position
Andrey Laletin	<p>Andrey Laletin works in the company NEPCon from August 2004. Before this he worked in Institute of Forest of Russian Academy of Sciences (PhD In biology under specialty «03.00.16 – Ecology»), coordinated Russian national forest program of International Nature Conservation Unit, and was a teacher in Krasnoyarsk State University and Siberian Technological University. He is also a member of management bodies of a number of non-governmental organizations such as “Friends of Siberian Forest”, International Taiga Rescue Network, Global Forest Coalition, etc. Participant of FSC organizational conference (Toronto, Canada, 1993). Has a considerable experience in FSC certification, participated in 25 forest management assessments and audits (10 times as the Lead Auditor), and in 15 chain of custody assessments (8 times as the Lead Auditor).</p> <p>He participated and administered numerous international projects, and he was an auditor in the process of FSC certification of Kosihinskij forest enterprise of Altai region (first certificate in Russia) and Smorgon forest enterprise of Grodno region (first certificate in Belarus).</p>	NEPCon/SmartWood lead auditor, Krasnoyarsk, Russia
Alexey Sachko	<p>Alexey Sachko graduated from Belarusian State Technical University, forestry department. He has a Master degree in forestry from Freiburg University in Germany. While studying he participated in seminars on sustainable forest management and land tenure. He passed probation on forest and woodworking enterprises in Germany and Great Britain.</p>	Assessor, Belarus

1.2. Overview of sites visited:

√	Type of site	#
<input checked="" type="checkbox"/>	Head office	
<input checked="" type="checkbox"/>	Forest districts	Luninskoe, Bogdanovskoe forest districts
<input checked="" type="checkbox"/>	Forest sites	15
<input checked="" type="checkbox"/>	Other sites:	Sawmill of Luninetz SFE

2. AUDIT FINDINGS AND RESULTS

2.1. Changes in the forest management of the FMO and/or standard and stakeholder issues

√	Issue	Comments
<input type="checkbox"/>	Changes in the forest management of the FMO have occurred since the last audit	
<input type="checkbox"/>	Changes in the forest management standard used for audit have occurred since the last audit	
<input type="checkbox"/>	Stakeholder comments on the forest management of the FMO were received	

2.2. Compliance with applicable corrective actions

The section below describes the activities of the certificate holder to address each applicable corrective action issued during previous evaluations.

CAR-FM - 01/06	Reference Standard #: FSC P&C 4.2.5 and 4.2.10
Non-compliance: Major <input type="checkbox"/> Minor <input checked="" type="checkbox"/>	Not all the fellers of Brestskij SFE and Pruzhanskij SFE had cut-proof trousers and special shoes. No useful life of fire extinguishers.
Corrective Action Request: All the state forest enterprises included in the group shall ensure that all the staff working with dangerous equipment and/or working harmful conditions have protection means. Personnel working with chain saws should have individual protection means and use them, including: a) cut-proof shoes b) cut-proof trousers. All the fire extinguishers shall have indication of useful life.	
Timeline for Compliance: Prior to first annual audit	
Audit findings: all the fellers of Ivacevich SFE had cut-proof trousers and special shoes. All except one fire extinguishers of no useful life.	
Status: Closed	
Follow-up Action (if applicable):	

CAR-FM - 02/06	Reference Standard #: FSC P&C 4.4.1
Non-compliance: Major <input type="checkbox"/> Minor <input checked="" type="checkbox"/>	Brestskij SFE and Pruzhanskij SFE did not demonstrate a system which allows local population and stakeholders to participate in the process of planning of forestry activities.
Corrective Action Request: Regional Forest Board and certified SFEs must elaborate and introduce system allowing local population and stakeholders to participate in the process of planning of forestry activities.	
Timeline for Compliance: Prior to first annual audit	
Audit findings: Ivacevich SFE published pamphlet about their activities in 2006, which can be found on the SFE stands and village council. Forest officers work with village councils. In local press notices with contact telephones of SFE specialists are published. Besides, each SFE has a complaint and suggestion book, where anyone can leave a note with his suggestions. However RFBs and SFEs did not demonstrate how this system allows local population and stakeholders to participate in the process of planning of forestry activities. Auditors counted that steps were made on this question and that it is necessary to continue that way. Auditors decided to close this CAR, but placed another requirement on eliminating of minor non-compliance.	
Status: Closed	
Follow-up Action (if applicable): Prior to second annual audit Brest RFB and certified SFEs shall establish procedures of taking into consideration opinions and suggestions of local population and stakeholders in the process of planning of forestry activities. CAR 01/07.	

CAR-FM - 03/06	Reference Standard #: FSC P&C 5.5.2
Non-compliance: Major <input type="checkbox"/> Minor <input checked="" type="checkbox"/>	Evaluation of impact of forestry activities on multiple forest functions (recreation, water collection properties), non-timber products (fishing, hunting, berries, and mushrooms), protection of cultural and natural values is not documented in Brestskij SFE and Pruzhanskij SFE.
Corrective Action Request: Regional Forest Board and certified state forest enterprises must elaborate and carry out documented evaluation of impact of forestry activities on multiple forest functions (recreation, water collection properties), non-timber products (fishing, hunting, berries, mushrooms), protection of cultural and natural values.	
Timeline for Compliance: Prior to first annual audit	
Audit findings: information about evaluation of impact of forestry activities on multiple forest functions (recreation, water collection properties), non-timber products (fishing, hunting, berries, and mushrooms), protection of cultural and natural values is documented in the forest inventory organization note to the project of organization and running forestry activities in Ivacevich SFE on 2007-2009.	
Status: Closed	
Follow-up Action (if applicable):	

CAR-FM - 04/06	Reference Standard #: FSC P&C 6.1.1, 6.3.6 and 6.3.7
Non-compliance: Major <input type="checkbox"/> Minor <input checked="" type="checkbox"/>	Evaluation of ecological aspects of management plan was not done in Brestskij SFE and Pruzhanskij SFE, although ecological activities are often used in practice (skidding is done over drawing rings which are strengthened by brushes, etc.). There is small amount of trees with hollows left on the sites. Dry trees and dead fallen wood, as a rule, are taken away. Seed trees are left in insufficient amount.
Corrective Action Request: New plans for organization and implementation of forest management of state forest enterprises included in the group must have evaluation of impact on environment, and in management plans should include activities on reduction of negative impact of harvesting operations before, in time and after operations. State forest enterprises must agree safety instructions with nature protection policy. To reduce negative ecological circumstances after fellings the following elements (or their parts) of forest ecosystem must be left standing (or on the site) in case if felling and transportation of these elements	

<p>are not justified from the safety point of view and because of sanitary condition of stands: a) old trees and trees with hollows; b) dry trees and dead fallen wood (not less than 20 m3 per ha); c) seed trees of economically valuable species. State forest enterprises must elaborate and follow procedures on leaving at least 10 (5 in the case of broad-leaved) large live trees per hectare.</p>
<p>Timeline for Compliance: Prior to first annual audit</p>
<p>Audit findings: Forest inventory organization note of Ivacevich SFE passed state expertise (e.g. logging is provided only in portages which are supported with brushwood etc). Seed trees and deciduous trees are left by 10 per ha. But safety measures instructions are not adjusted with nature protection policies. Field revision have shown that on felling areas only small number of fallen trees, hollow trees and deadwood are marked.</p>
<p>Status: Open, see major CAR-FM - 04/06</p>
<p>Follow-up Action (if applicable): This CAR-FM is upgraded to major CAR-FM - 03/06</p>

<p>CAR-FM - 05/06</p>	<p>Reference Standard #: FSC P&C 6.2.1, 6.2.2 and 6.2.3</p>
<p>Non-compliance: Major <input type="checkbox"/> Minor <input checked="" type="checkbox"/></p>	<p>Cooperation between Brestskij SFE and Pruzhanskij SFE and NGOs and other stakeholders is not sufficient. Procedures on collection of information about rare species of flora ad fauna are not sufficiently elaborated. Activities on mapping of flora and fauna species are done, but not for all the rare species.</p>
<p>Corrective Action Request: State forest enterprises included in the group together with experts and nature protection organizations should elaborate procedures of identification and mapping of ecotopes of all the rare and endangered species of flora and fauna, which live on the territories of the enterprises, using landscape approach. Identified ecotopes must be considered in the process of forestry activities.</p>	
<p>Timeline for Compliance: Prior to first annual audit</p>	
<p>Audit findings: Ivacevich SFE began to study rare species of animals and plants on it's territory with the help of workers of Institute of zoology and Experimental botany National Academy of Sciences of Belarus and NGO Birdlife Belarus. SFE established procedure for recording information about rare species of flora and fauna and began to mark them on maps. Besides recorded information was not passed to forest inventory organizations. Auditors counted that steps were made on this question and that it is necessary to continue that way. Auditors decided to close this CAR, but placed another requirement on eliminating of minor non-compliance united with CAR-FM – 11/06.</p>	
<p>Status: Closed</p>	
<p>Follow-up Action (if applicable): Prior to second annual audit Brest RFB shall continue procedures for identifying and recording habitats of rare and endangered species of flora and fauna. SFE shall furthermore ensure that the identified habitats are marked on maps and passed to the forest inventory organization. CAR-FM – 02/07.</p>	

<p>CAR-FM - 06/06</p>	<p>Reference Standard #: FSC P&C 6.4.1, 6.4.2 and 6.4.4.</p>
<p>Non-compliance: Major <input type="checkbox"/> Minor <input checked="" type="checkbox"/></p>	<p>There were no consultations on allocation of representative sites of existing ecosystems in Brestskij SFE and Pruzhanskij SFE, the sites are not yet identified, not put on the maps and on the field. State forest enterprises don't have yet juridical formed nature reserves; in accordance with legislation of the Republic of Belarus sanitary fellings can be made on all the sites including nature reserves, but in practice the fellings are not carried out in the reserves.</p>
<p>Corrective Action Request: In all the state forest enterprises included in the group representative sites of existing ecosystems must be identified in the process of consultation with state authorities, non-governmental organizations and other stakeholders. Identified sites must be put on the maps and defined on the field and be kept in their natural conditions. Certified SFEs must juridical form and conserve defined representative sites of existing ecosystems on at least 5% of forest area. No felling can be made on the conserved representative sites.</p>	
<p>Timeline for Compliance: Prior to first annual audit</p>	

<p>Audit findings: In Ivacevich SFE consultations about marking of representative ecosystem areas were made with National Academy of Sciences of Belarus scientists, they are identified and marked on maps. New Republic reserve "Hovanschina" (7 thousand ha area) is being organized, where no cuts were made yet. In accordance with legislation of the Republic of Belarus sanitary fellings can be made on all the sites including nature reserves, but in practice the fellings are not carried out in the reserves.</p>	
<p>Status: Open, see major CAR-FM - 06/06</p>	
<p>Follow-up Action (if applicable): This CAR-FM is upgraded to major CAR-FM – 06/06</p>	

CAR-FM - 07/06	Reference Standard #: FSC P&C 6.7.1 and 6.7.3.
<p>Non-compliance: Major <input type="checkbox"/> Minor <input checked="" type="checkbox"/></p>	<p>In Brestskij SFE chemical waste are piled in common container. Absorbents to remove oil leakage are not in all the tractors, and not all the tractor operators are instructed how to use absorbent. Worked out oil is not always utilized in Pruzhanskij SFE. Field inspection showed small oil spots near several tractors in both visited forest enterprises.</p>
<p>Corrective Action Request: In all the state forest enterprises included in the group utilization of all the waste must be utilized, including combustive-lubricating materials. Equipment which works in the forest must have a set of absorbents for remove oil leakage, and operators must use is for these purposes. It is necessary to develop and to follow procedures of daily inspection of equipment in order to prevent oil and fuel leakage.</p>	
<p>Timeline for Compliance: Prior to first annual audit</p>	
<p>Audit findings: In Ivacevich SFE all the utilized waste is documented, including combustive-lubricating materials. Equipment which works in the forest have a set of absorbents for remove oil leakage, and operators know how to use is it for these purposes. In the SFE developed and followed procedures of daily inspection of equipment in order to prevent oil and fuel leakage. In the forest auditors didn't notice oil and fuel leakages.</p>	
<p>Status: Closed</p>	
<p>Follow-up Action (if applicable):</p>	

CAR-FM - 08/06	Reference Standard #: FSC P&C 7.1.1, 7.2.1. and 7.2.2.
<p>Non-compliance: Major <input type="checkbox"/> Minor <input checked="" type="checkbox"/></p>	<p>In Brestskij SFE and in Pruzhanskij SFE management plans are renewed on annual basis in the process of permanent forest inventory, but it doesn't include social and ecological aspects.</p>
<p>Corrective Action Request: In all the state forest enterprises included in the group management plans must be regularly revised with due regard to ecological (including data on landscape planning, analysis of accumulative effects and high conservation value) and social and economical amendments. SFEs shall include monitoring information into the forestry management planning process.</p>	
<p>Timeline for Compliance: Prior to first annual audit</p>	
<p>Audit findings: Ecological and socio-economical changes are contained in the Forest organization note for the project of organization and running forestry in Ivacevich SFE on 2007-2009. Monitoring data of this changes are included by forest inventory organizations in the process of forestry running plan on 2007-2009 (but monitoring data on habitats of rare species of plants and animals is not included, see CAR 09/06)</p>	
<p>Status: Closed</p>	
<p>Follow-up Action (if applicable):</p>	

CAR-FM - 10/06	Reference Standard #: FSC P&C 8.3.6.
<p>Non-compliance: Major <input type="checkbox"/> Minor <input checked="" type="checkbox"/></p>	<p>There are no written procedures on prevention of sale of confiscated timber as certified in Brestskij SFE and Pruzhanskij SFE.</p>
<p>Corrective Action Request: State forest enterprises included in the group should elaborate and follow written procedures on</p>	

prevention of sale of confiscated timber as certified.
Timeline for Compliance: Immediately. It will be checked in the time of the next annual audit.
Audit findings: The SFE established procedures which would guarantee that unlawful cut and confiscated wood can't be sold as certified. Current documentation can also be found in Saw mill of Brestskij SFE, where chain of custody for SFE party was tested. Auditors checked documentation of the department and made sure that unlawful cut and confiscated wood for the last year have not come to it.
Status: Closed
Follow-up Action (if applicable):

CAR-FM - 11/06	Reference Standard #: FSC P&C 9.1.1. and 9.1.2.
Non-compliance: Major <input type="checkbox"/> Minor <input checked="" type="checkbox"/>	Procedures of evaluation of amount of high conservation value forest on the territories of the enterprises are not sufficiently elaborated in Brestskij SFE and Pruzhanskij SFE. There is no system of data renewal and inclusion of newly identified habitats of rare species and high conservation value forest.
Corrective Action Request: In all the state forest enterprises included in the group it is necessary to develop procedures and to evaluate amount of high conservation value forest on the territories of enterprises. Information on discovered high conservation value forest and habitats of rare and endangered species should be included into the management plans and production plans. These sites must be put on the map.	
Timeline for Compliance: Prior to first annual audit.	
Audit findings: Ivacevich SFE began to study rare species of animals and plants on it's territory with the help of workers of Institute of zoology and Experimental botany National Academy of Sciences of Belarus and NGO Birdlife Belarus. SFE established procedure for recording information about rare species of flora and fauna and began to mark them on maps. Besides recorded information was not passed to forest inventory organizations. Auditors counted that steps were made on this question and that it is necessary to continue that way. Auditors decided to close this CAR, but placed another requirement on eliminating of minor non-compliance united with CAR-FM – 05/06.	
Status: Closed	
Follow-up Action (if applicable): Prior to second annual audit Brest RFB shall continue procedures for identifying and recording habitats of rare and endangered species of flora and fauna. RFB shall furthermore ensure that the identified habitats are marked on maps and passed to the forest inventory organization. CAR-FM - 02/07.	

CAR-FM - 12/06	Reference Standard #: FSC P&C 9.3.1 and 9.3.2.
Non-compliance: Major <input type="checkbox"/> Minor <input checked="" type="checkbox"/>	With a lot of stakeholders there were no consultations related to protection of high conservation values of forest in Brestskij SFE and Pruzhanskij SFE. In management plan there are no action plans on maintenance and protection of forest of high conservation value.
Corrective Action Request: In the process of consultations with stakeholders state forest enterprises included in the group shall identify protection level needed to preserve appropriate conservation values of forest. Action plans on maintenance and protection of forest of high conservation value shall be included into the management plans and into other public available documents.	
Timeline for Compliance: Prior to first annual audit	
Audit findings: In Ivacevich SFE consultations related to protection of high conservation values of forest were held. During these consultations the appropriate level of protection for high conservation value forest was identified. Reserves are marked. But in materials of forest inventory organization for 2007-2009 there is absence of plans of actions concerning support and conservation of forests of high conservation value. Auditors counted that steps were made on this question and that it is necessary to continue that way. Auditors decided to close this CAR, but placed another requirement on eliminating of minor non-compliance.	
Status: Closed	

Follow-up Action (if applicable): Prior to second annual audit Brest RFB and certified SFEs shall include in materials of forest inventory organization on 2007-2009 plans of actions concerning support and conservation of forests of high conservation value. CAR-FM – 01/07.

CAR-CoC - 01/06	Reference Standard: FSC-Pure COC # 1.3; 3.1
Non-compliance: Major <input type="checkbox"/> Minor <input checked="" type="checkbox"/>	Not all the responsible specialists of Brestskij SFE and Pruzhanskij SFE were duly informed and could demonstrate understanding of duties to fulfill all the requirements of the standard.
<p>Corrective Action Request: Brest Regional Forest Board and all the state forest enterprises included in the group shall elaborate regular monitoring procedures confirming that appropriate specialists follow and implement all the necessary FSC requirements. This includes in particular following procedures:</p> <p>Monitoring procedures on implementation of chain of custody requirements of FSC standard by appropriate staff. Special attention will be given to the following aspects:</p> <ul style="list-style-type: none"> - That each sawmill will have written procedures covering all corresponding aspect of chain of custody standard. - That all the appropriate staff is duly instructed. Understand and follow FSC chain of custody requirements and rules. <p>Procedures for issuing corrective action request in case non-compliances are identified, including procedures to follow up identified non-compliances.</p> <p>Procedures for keeping monitoring records and results.</p>	
Timeline for Compliance: Prior to first annual audit	
Audit findings: Brestskij RFB elaborated "Standards for marking production with FSC logo". Brestskij RFB further elaborated and each SFE of the group approved "Instruction for identifying wooden production by origin" and "Standard of enterprise for certification FSC-pure production". But these documents do not include procedures for regular monitoring of obeying by staff all necessary requirements of FSC and their implementation. Saw mill of Brestskij SFE can provide mentioned standard and production list, and such list can be found on SFE stand.	
Status: Open, see major CAR-CoC - 01/06	
Follow-up Action (if applicable): This CAR-FM is upgraded to major CAR-CoC – 01/06	

CAR-CoC - 02/06	Reference Standard: FSC-Pure COC #: 9.1; 9.4; 9.5
Non-compliance: Major <input type="checkbox"/> Minor <input checked="" type="checkbox"/>	Brestskij SFE and Pruzhanskij SFE did not include all the necessary requirements into the written FSC logo use procedures
<p>Corrective Action Request: Brest Regional Forest Board and state forest enterprises included in the group shall prepare and follow procedures ensuring use of FSC and SmartWood logo and trade marks, and also public information related to certification. These procedures shall be in compliance with FSC requirements. These procedures must be sent to SmartWood/NEPCon for review and approval. There procedures must state that FSC logo is not used with other logos or requirements of other forest certification systems.</p>	
Timeline for Compliance: Prior to first annual audit	
Audit findings: The RFB elaborated "Standards for marking production with FSC logo" and approved it on 07.04.2006 by SFE head engineer order. Document contains order of using FSC logo and responsibility for it, issues of teaching to FSC logo marking were considered. System of control and accounting, enterprise security for FSC logo marking and also identification and storing of production with FSC logo were considered. This standard does not state that FSC logo is not used with other logos or requirements of other forest certification systems.	
Status: Closed	
Follow-up Action (if applicable):	

CAR-CoC - 03/06	Reference Standard: FSC-Pure COC # 2.1
Non-compliance: Major <input type="checkbox"/> Minor <input checked="" type="checkbox"/>	Not all the training requirements for key staff responsible for ensuring compliance with FSC standard were established in Brestskij SFE and Pruzhanskij SFE.
Corrective Action Request: Brest regional Forest Board and state forest enterprises included in the group shall prepare specific training requirements for key staff to ensure compliance with FSC requirements. Special attention shall be given to the specialists responsible for the following aspects: preparation of sale documents, product labeling and promotion of certified products. SFEs shall demonstrate that all the key specialists are trained in accordance with specific training requirements. SFEs shall demonstrate that all the training activities are documented.	
Timeline for Compliance: Prior to first annual audit	
Audit findings: In Brestskij RFB specific training requirements for leading workers, responsible for implementing FSC requirements, have not been prepared. In Brestskij SFE not all leading workers passed the training and not all trainings for certifying were documented.	
Status: Open, see major CAR-FM - 03/06	
Follow-up Action (if applicable): This CAR-FM is upgraded to major CAR-CoC – 03/06	

2.3. New corrective actions issued as a result of this audit

Major non-compliance (results where there is a fundamental failure to achieve the objective in three months since approval of the report).

CAR-FM - 04/06	Reference Standard #: FSC P&C 6.1.1, 6.3.6 and 6.3.7
Non-compliance: Major <input checked="" type="checkbox"/> Minor <input type="checkbox"/>	Forest inventory organization note of Brestskij SFE and Pruzhanskij SFE passed state expertise – statement # 366. In practice often provided ecological actions (e.g. logging is provided only in portages which are supported with brushwood etc). Seed trees and deciduous trees are left by 10 per ha. But safety measures instructions are not adjusted with nature protection policies. Field revision have shown that on felling areas only small number of fallen trees, hollow trees and deadwood are marked.
Corrective Action Request: Group Managers and all certified SFEs included in the group must have evaluation of impact on environment, and in management plans should include activities on reduction of negative impact of harvesting operations before, in time and after operations. State forest enterprises must agree safety instructions with nature protection policy. To reduce negative ecological circumstances after fellings the following elements (or their parts) of forest ecosystem must be left standing (or on the site) in case if felling and transportation of these elements are not justified from the safety point of view and because of sanitary condition of stands: a) old trees and trees with hollows; b) dry trees and dead fallen wood (not less than 20 m3 per ha); c) seed trees of economically valuable species. State forest enterprises must elaborate and follow procedures on leaving at least 10 (5 in the case of broad-leaved) large live trees per hectare.	
Timeline for Compliance: Within three months after the report finalization, i.e. 19 June 2007.	

CAR-FM - 06/06	Reference Standard #: FSC P&C 6.4.1, 6.4.2 and 6.4.4.
Non-compliance: Major <input checked="" type="checkbox"/> Minor <input type="checkbox"/>	In Brestskij SFE and Pruzhanskij SFE consultations about marking of representative ecosystem areas were made with National Academy of Sciences of Belarus scientists, they are identified and marked on maps. New Republic reserve "Khovanschina" (7 thousand ha area) is being organized, where no cuts were made yet. In accordance with legislation of the Republic of Belarus sanitary fellings can be made on all the sites including nature reserves, but in practice the fellings are not carried out in the reserves.
Corrective Action Request: Group Managers and all certified state forest enterprises included in the group shall identify representative sites of existing ecosystems in the process of consultation with state authorities, non-governmental organizations and other stakeholders. Identified sites must be put on the maps and defined on the field and be kept in their natural conditions. Certified SFEs must juridical form and conserve defined representative sites of existing ecosystems on at least 5% of forest area. No felling can be made on the conserved representative sites.	
Timeline for Compliance: Within three months after the report finalization, i.e. 19 June 2007.	

CAR-CoC - 01/06	Reference Standard: FSC-Pure COC # 3.1, 3.2, 9.1, 9.4
Non-compliance: Major <input checked="" type="checkbox"/> Minor <input type="checkbox"/>	Brestskij RFB elaborated "Standards for marking production with FSC logo". Brestskij RFB further elaborated and each SFE of the group approved "Instruction for identifying wooden production by origin" and "Standard of enterprise for certification FSC-pure production". But these documents do not include procedures for regular monitoring of obeying by staff all necessary requirements of FSC and their implementation. Saw mill of Brestskij SFE can provide mentioned standard and production list, and such list can be found on SFE stand.
Corrective Action Request: Brest Regional Forest Board and all the state forest enterprises included in the group shall elaborate regular monitoring procedures confirming that appropriate specialists follow and implement all the necessary FSC requirements. This includes in particular following procedures: Monitoring procedures on implementation of chain of custody requirements of FSC standard by appropriate staff. Special attention will be given to the following aspects: - That each sawmill will have written procedures covering all corresponding aspect of chain of custody standard. - That all the appropriate staff is duly instructed. Understand and follow FSC chain of custody requirements and rules. Procedures for issuing corrective action request in case non-compliances are identified, including procedures to follow up identified non-compliances. Procedures for keeping monitoring records and results.	
Timeline for Compliance: Within three months after the report finalization, i.e. 19 June 2007.	

CAR-CoC - 03/06	Reference Standard: FSC-Pure COC # 2.1 and 2.2
Non-compliance: Major <input checked="" type="checkbox"/> Minor <input type="checkbox"/>	In Brestskij RFB specific training requirements for leading workers, responsible for implementing FSC requirements, have not been prepared. In Brestskij SFE not all leading workers passed the training and not all trainings for certifying were documented.
Corrective Action Request: Group Managers and all certified state forest enterprises included in the group shall prepare specific training requirements for key staff to ensure compliance with FSC requirements. Special attention shall be given to the specialists responsible for the following aspects: preparation of sale documents, product labeling and promotion of certified products. SFEs shall demonstrate that all the key specialists are trained in accordance with specific training requirements. SFEs shall demonstrate that all the training activities are documented.	

Timeline for Compliance: Within three months after the report finalization, i.e. 19 June 2007.

Minor non-compliance (is a temporary, unusual or non-systematic non-compliance, for which the effects are limited).

CAR-FM - 01/07	Reference Standard #: FSC P&C 4.4.1
Non-compliance: Major <input type="checkbox"/> Minor <input checked="" type="checkbox"/>	Brestskij SFE and Pruzhanskij SFE published pamphlet about their activities in 2006, which can be found on the SFE stands and village council. Forest officers work with village councils. In local press notices with contact telephones of SFE specialists are published. Besides, each SFE has a complaint and suggestion book, where anyone can leave a note with his suggestions. However RFBs and SFEs did not demonstrate how this system allows local population and stakeholders to participate in the process of planning of forestry activities.
Corrective Action Request: Group Manager and all certified state forest enterprises included in the group must elaborate and introduce system allowing local population and stakeholders to participate in the process of planning of forestry activities.	
Timeline for Compliance: Prior to the next annual audit	

CAR-FM - 02/07	Reference Standard #: FSC P&C 6.2.1, 6.2.2, 6.2.3, 9.1.1 and 9.1.2
Non-compliance: Major <input type="checkbox"/> Minor <input checked="" type="checkbox"/>	Brestskij SFE and Pruzhanskij SFE completed to study rare species of animals and plants on it's territory with the help of workers of Institute of zoology and Experimental botany National Academy of Sciences of Belarus and NGO Birdlife Belarus. SFE established procedure for recording information about rare species of flora and fauna and began to mark them on maps. But it is not still clear how current procedure will work. Besides recorded information was not passed to forest inventory organizations.
Corrective Action Request: Group Manager and all certified state forest enterprises included in the group shall continue procedures for identifying and recording habitats of rare and endangered species of flora and fauna. SFE shall furthermore ensure that the identified habitats are marked on maps and passed to the forest inventory organization.	
Timeline for Compliance: Prior to the next annual audit	

CAR-FM - 03/07	Reference Standard #: FSC P&C 9.3.1 and 9.3.2.
Non-compliance: Major <input type="checkbox"/> Minor <input checked="" type="checkbox"/>	In Brestskij SFE and Pruzhanskij SFE consultations related to protection of high conservation values of forest were held. During these consultations the appropriate level of protection for high conservation value forest was identified. Reserves are marked. But in materials of forest inventory organization for 2007-2009 there is absence of plans of actions concerning support and conservation of forests of high conservation value.
Corrective Action Request: Group Manager and all certified state forest enterprises included in the group shall include plans of actions for support and conservation of forests of high conservation value in the materials of forest inventory organization on 2007-2009.	
Timeline for Compliance: Prior to the next annual audit	

CAR-FM - 04/07	Reference Standard #: FSC P&C 1.4.1
Non-compliance: Major <input type="checkbox"/> Minor <input checked="" type="checkbox"/>	Brestskij RFB and certified SFEs do not have a list of potential contradictions between national laws and FSC requirements.
Corrective Action Request: Group Manager and all certified state forest enterprises included in the group shall make a list of potential contradictions between national laws and FSC requirements.	
Timeline for Compliance: Prior to the next annual audit	

2.4. Recommendations

Recommendations are voluntary actions suggested by the assessment team, but are not mandated or required.

Recommendations	Reference Standard #
REC 01/07: SFE is recommended to collect in changes in: <ul style="list-style-type: none">environment (environment influences the flora and fauna; soil and water resources; habitats rare and endangered species; territory of protected area and buffer zones).	FSC P&C 8.2.2

2.5. Audit decision

Auditors estimated implementation of mentioned above CARs and also evaluated work of Brestskij RFB and Bresktskij SFE, whether it corresponds with principles 1 and 2 of SmartWood standards for evaluation of forest management in Belarus Republic.

Auditors counted that 10 out of 12 CARs on forest management are implemented and 1 out of 3 CARs on CoC. 2 CARs on forest management and 2 CARs on CoC were upgraded to major which should be implemented within 3 months. Thus, 4 requests are still opened as requests for eliminating of major non-compliance. To maintain the certificate they must be implemented by Brestskij RFB within 3 months since date of approval of the report.

Auditors introduced 4 more CAR which has minor non-compliance character with timeline for compliance prior to second annual audit.